

**MARRIOTT CENTER FOR DANCE
UNIVERSITY OF UTAH
STUDIO RENTAL INFORMATION SHEET**

RENTAL PROCEDURES

- An online Theatre Event Request Form must be completed by the Renter and submitted to the School of Dance: https://uofudance.formstack.com/forms/studio_rental_request a minimum of 30 days prior to requested rental dates. The form will request:
 - Who the renter will be
 - What the renter will do
 - Why the renter is renting
 - When the renter will occupy
 - Services requested along with the rental

- Once the request is received, the availability of requested dates will be verified by email as soon as possible. Upon your response to hold the space, a temporary hold will be entered for your desired date/time. No contracts or bids will be done until the \$60 non-refundable Administrative Fee is received as there is a cost related to these services.

- After the School of Dance Director approves the rental, the Renter and Administrative Officer ("AO") must meet to finalize the contract.

- The \$75 non-refundable Administrative Fee is due the day of the consultation and finalization of the contract.

- The Rental Deposit and/or payment of 100% of the estimated rental/crew fees must be paid to the School of Dance Administrative Officer, Will Maguire within ten (10) days of the contract consultation. If not received, the dates reserve may be released to another renter.

- Additional Fees will be invoiced immediately following the event and must be remitted to the School of Dance within thirty (30) days of receipt of an invoice.

- Performances held in studios are charged at a higher rate than those listed below and are subject to additional regulations and procedures.

- Maximum studio capacity for rehearsals, auditions, and workshops are as follows:

Studio 40 & 240	60 Participants per session + instructor(s)
Studio 20, 60, 220, & 260	50 Participants per session + instructor(s)
Studio 262 (low ceiling)	15 Participants + instructor

STUDIO RENTAL RATES

(Rehearsal, audition, and workshop rates only. Does not apply to performances in the studios.)

Rental Rates (per Studio)	General Rate	University Rate	Current Rate
Registration (Hallway Space)	\$15 / Hour	free	free
Studio Rental Hourly Rate	\$35 / Hour	\$20 / Hour	\$15 / Hour
Studio Rental Daily Rate, Weekday (8 Hours Max) Hours over 8 charged at Studio Rental Hourly Rate	\$225	\$125	\$95
Studio Rental Daily Rate, Weekend (8 Hours Max) Hours over 8 charged at Studio Rental Hourly Rate	\$250	\$145	\$95
Studio Rental Weekly Rate, M-F (8 Hours Max) Hours over 8 charged at Studio Rental Hourly Rate Weekends not included in Studio Rental Weekly Rate	\$1,000	\$600	\$400

Additional Fees	General Rate	University Rate	Current Rate
Administrative Fee*	\$75	\$75	\$75
Agreement Adjustment Fee*	\$20	\$20	\$20
Authorized Adult / Building Supervisor*	\$45 / Hour	\$45 / Hour	free
Cleaning Fee* (up to 3 studios)	\$75 / Day	\$75 / Day	\$75 / Day
Accompanist (we arrange and pay accompanist)	\$75 / Hour	\$75 / Hour	\$75 / Hour
Piano Rental (renter arranges and pays accompanist)	\$10 / Hour	\$10 / Hour	\$10 / Hour
Sound System (per Studio)	\$10 / Hour	\$10 / Hour	\$10 / Hour
Additional Tables (two included for free)	\$10 / each	\$10 / each	\$10 / each
Additional Chairs (four included for free)	\$2 / each	\$2 / each	\$2 / each
U of U Background Check			

*Indicates a mandatory fee with all Studio rentals

GENERAL RATES

Anyone that does not fall under the University Entity or Current SOD designation.

UNIVERSITY OF UTAH ENTITY / ALUMNI / ASSOCIATED COMPANY RATES

- Faculty currently teaching at the University of Utah in an academic department as long as it is during their paid teaching semester. (AOCE faculty are not eligible.)
- University of Utah School of Dance, Department of Ballet, and Modern Dance alumni. Must have graduated with a BFA or MFA in Ballet or Modern Dance.
- Ballet West, CDT, RDT, Ririe Woodbury, SALT Contemporary, or other professional companies in collaboration with the SOD.
- Visiting Universities or organizations as determined by the School of Dance Director

CURRENT SOD EMPLOYEE OR STUDENT RATES

Current employees on the SOD payroll or students enrolled in Ballet or Modern Dance major classes.