

## Attendance Policy for the School of Dance 2022-2023

*The University follows CDC guidelines and protocols for COVID-19. We are mask friendly.*

Students are expected to attend class as much as possible. When absences occur, please communicate with the instructor. Students are responsible for making up work and working with peers to access any missed material.

If a student needs to miss, for any reason, two weeks of absences (accumulated) can be accrued without penalty in each course with no documentation required. Students are not required to submit any forms for these absences. These should cover illness, personal days, mental health days, etc.

A third week **may be excused** for extenuating circumstances. These include COVID illness/symptoms, and/or quarantine, or other emergencies (such as a death in the family or serious illness or injury). Documentation may be required to consider the request. Students are highly encouraged to stay home if they have flu-like or COVID symptoms and mask upon return for 5-10 days.

For a third week of absences to be considered for excusal, students will fill out the [extenuating circumstances absence form](#) on the School of Dance website. Documentation may be required to consider the request. The request will be considered by the Attendance Committee at the end of each semester. The Attendance Committee consists of the Program Heads and the Director of Undergraduate Studies.

Beyond the two weeks or extenuating circumstances, 1/3 of a letter grade will be subtracted from the final grade FOR EACH ADDITIONAL ABSENCE. For example, for a class that meets three times a week, six absences will not affect the final grade. If, by the end of the semester the student has earned an A- and has eight absences with no extenuating circumstances, the final grade will be dropped two times to a B.

**The University requires self-reporting of any positive COVID case.** In addition, the School of Dance asks that students self-report any positive case to their respective Program Heads via email as well. We will protect your confidentiality, but this will enable us to take additional safety steps to protect one another in our studios, classrooms, and theater.

The School of Dance is continuing enhanced cleaning protocols in spaces for ALL COURSES. This includes wiping down surfaces including desks, bars, lights, computers and mopping floors after every class. In addition, students are encouraged to minimize skin to skin contact by wearing long sleeves, covering their legs, and wearing socks when possible.

*\*University protocols that include testing, masking and quarantine may change throughout the year. Please continue to monitor your Umail for updated information.*

*This policy was approved by the School of Dance faculty on August 18, 2022.*